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### **School of Architecture Calendar Updated**

Make sure to visit [www.arc.cmu.edu/calendar](http://www.arc.cmu.edu/calendar) for Spring events.

### **Student Employee Meeting**

All student employees of the School of Architecture are required to attend a meeting Tuesday, January 15th @ 4:30 PM in MM 203. Rules, regulations and rates will be discussed as well as how to get a refund of the annual city EMS tax.

### **New Hire Paperwork**

If you have never been on the university payroll before, you will need to fill out paperwork before you can begin. You will also need to bring several forms of ID to the payroll office when you do so. Please see page 4 of the I-9 form (link below) for a list of what is needed so you can be sure to bring it with you when you return to campus. You do not need to fill the form out in advance. [www.uscis.gov/files/form/i-9.pdf](http://www.uscis.gov/files/form/i-9.pdf)

### **Help Needed This Week**

We need help the week of January 7th to prepare for the start of the semester. The bulk of the work will be Wednesday-Friday. Jobs include:

- mount exhibit of student work in CFA 214
- move rolling panels back into the main studio
- replace stool legs
- arrange desks for the start of the spring semester

Please email David Koltas ([dkoltas@cmu.edu](mailto:dkoltas@cmu.edu)) with your interest and availability. I plan to schedule pairs or groups of people in 1/2 day shifts over those 3 days until the work is done. Standard school pay rates apply.

### **First Day of Classes**

Classes start on Monday, January 14.

### **Waitlist information**

Students must confirm the desire to remain on a waitlist by Monday, January 14, at 10:00 pm. If you have not confirmed your waitlist status by that time, your name will be removed from the waitlist!

OLR hours are 6:00 A.M. To 10:00 P.M. Monday through Friday and 6:00 A.M. to 5:00 P.M. Saturday and Sunday.

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To confirm your desire to remain on a waitlist, use the CONFIRM WAITLIST button on OLR. Press the CONFIRM button next to the waitlist that you would like to confirm. Repeat this process for each waitlist that you wish to confirm.

If you no longer wish to remain on a waitlist(s), please use OLR to remove yourself from that waitlist(s) with the REMOVE WAITLIST button. Departments will be trying to clear waitlists over the winter break, and this process will be facilitated if those waitlists contain only the names of students who still wish a seat in the course.

## **School of Architecture Outreach: Architecture Explorations**

Spread the word! We are now enrolling for the Architecture Explorations Saturday Sequence which begins January 12 and ends on March 1, 2008. Classes are available for students in grades 3-12. Classes are Saturday mornings from 9:30 a.m. to noon. The fee for the 8-week program is \$175.

Through this program, students broaden their understanding of architectural design and the profession of architecture. Classes are taught by young professionals practicing in Pittsburgh and upper-level Carnegie Mellon architecture students. At the end of the program, family and friends are invited to a reception and exhibition of student work.

For more information, please contact Kelly Lyons by phone (412.268.1541) or email (kellyons@cmu.edu) or visit the Architecture Explorations website ([www.arc.cmu.edu/ae](http://www.arc.cmu.edu/ae)).

## **job opportunities**

### **Pedestrian Bridge Project Week of January 7th**

West-coast artist Sheila Klein is working on a pedestrian bridge project in Pittsburgh and is looking for a student to help with model making, drawings and fieldwork. She will be in town January 7th-12th and would like to hire someone immediately. She is expecting 20 hours of work over the next week, then perhaps some beyond. Hours would be flexible. Pay will be \$10 per hour minimum.  
[www.sheilaklein.com](http://www.sheilaklein.com) | [sheklein@fidalgo.net](mailto:sheklein@fidalgo.net) | 360 708-1836.

### **Springboard Spring 2008 Student Internship**

SPRING2BOARD interns should be able to devote 9 to 12 hours a week in our South Side studio, where a supervised work experience is designed to help prepare architecture and design students for a professional career in architecture with special emphasis on cultural facilities planning, museum design, exhibition design and workplace design. Typically, a student in this program will have completed at least three years of studies in an accredited architecture or design program.

This is a paid internship – pay level will be commensurate with level of experience and amount of time available. Interns must have their own car (free parking is available).

Please see attached PDF for more details. Interested students should mail a résumé, cover letter and a sample of their best work to our studio. This can also be emailed to [paul@springboarddesign.net](mailto:paul@springboarddesign.net).

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## **2008 Conservation Design Forum Sustainable Design Internship**

Conservation Design Forum is excited to announce the 2008 CDF Sustainable Design Internship. We are seeking talented students who are stimulated by the integration of creative approaches to sustainable landscape planning and design. The internship experience provides direct participation on a range of responsibilities. Interns will be integrated into challenging projects allowing for development of design skills and talents in both team and independent applications.

Please contact Conservation Design Forum for more information.

375 West First Street , Elmhurst, IL 60126

630.559.2000 | [www.cdfinc.com](http://www.cdfinc.com)

## **Waller, Todd and Sadler Architects Intern Architect, Virginia Beach**

If you are an energetic, self-starter that's ready to launch your career in architecture at a firm that is willing to let you experience all aspects of the architectural field from creative presentation work, construction documents, and getting onto the job site, we're looking for you!

Waller, Todd & Sadler Architects in Virginia Beach, VA, a growing 30 person architectural firm, is seeking full-time Architectural interns to join our team. Established over 50 years ago, our firm has a diverse portfolio and range of projects that include Schools K-12, municipal work such as libraries, fire and police stations and Department of Defense work that has included high-tech office buildings, dormitories, fitness centers, and revitalizing historical housing. Sustainable design has become an integral part of the design process the firm has done LEED accredited projects.

### Requirements:

- Self motivated individual with a strong work ethic that can work in a team environment
- CADD experience, preferably with AutoCAD 2008 and Revit
- Good computer skills and knowledge of Microsoft Office
- Computer 3-D modeling a plus
- Primary responsibilities include all aspects of production. Should be able to generate plans, elevations, details, and sections from both redlines/sketches and verbal instructions.

We strive for a creative and friendly atmosphere with reasonable work hours. We offer competitive salaries, paid overtime and bonuses, good benefits, IDP and assistance with cost of license exams. Salary dependent on experience. Many on our staff began their careers at Waller, Todd and Sadler 10 or more years ago and are still with us today. Our office is located four blocks from the beautiful Virginia Beach oceanfront. All this, excellent pay, an enjoyable, fun work environment, and potential for growth.

Interested candidates can contact alumni Maureen McElfresh at (757) 417-0140 or fax resume to (757) 417-0144 or via email at [msemcfresh@wtsarch.com](mailto:msemcfresh@wtsarch.com).

Send resume and cover letter to:

Maureen McElfresh

Waller, Todd and Sadler Architects

1909 Cypress Ave

Virginia Beach, VA 23451

Visit our website to apply online [www.wtsarch.com](http://www.wtsarch.com)

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## other opportunities

### **Syracuse University Summer Abroad: Three Cities Studio**

**Deadline: 3.1.2008**

Summer is an especially inviting time to study in a foreign country. Get international work experience by interning overseas, or take this opportunity to enrich your program of study with coursework in Africa, Asia, Europe, and North America. Explore your world with SU Abroad. Visit us online at [suabroad.syr.edu/programs/summer](http://suabroad.syr.edu/programs/summer)

#### Study Architectural Design from Europe's Masters

Walk ancient British roads, explore Palladian architecture, cruise Dutch canals, and study the work of Brunelleschi and Michelangelo in the cities that they called home. This innovative nine-week program, based primarily in Florence, London, and Amsterdam, also features trips to Rome, Venice, Rotterdam, and other European cities. You'll combine studio work with on-site lectures, studying historic and contemporary buildings and urban ensembles. Advanced architecture students in professional B.Arch or M.Arch degree programs are encouraged to apply. Experience European architecture this summer! Visit the program website: [suabroad.syr.edu/programs/summer/view/436](http://suabroad.syr.edu/programs/summer/view/436)

Students can apply online at [suabroad.syr.edu](http://suabroad.syr.edu). Applications will be accepted from now through March 1, 2008.

### **2007-2008 Leading Edge Student Design Competition**

**Registration Deadline: 3.28.2008**

**Submission Deadline: 6.13.2008**

This year's competition is sited in the coastal environment of Southern California on the campus of the University of Santa Barbara. Students entering Challenge 1 (3rd-, 4th-year and graduate level students) will design an Environment and History Center serving dual roles of research and education about the environment and history of the local area. Students entering Challenge 2 (1st- and 2nd-year students) will design a three-unit townhouse-style residence for student equestrians with horses on site.

- Open To Currently enrolled College and University architecture students
- No Entry Fee
- Awards totalling \$15,000
- Visit [www.leadingedgecompetition.org](http://www.leadingedgecompetition.org) for more information.